

MINUTES
MARQUIS FOUNDATION BOARD MEETING
PETER DAWSON LODGE, VULCAN AB
October 24th, 2023

Present: Laurie L., Kelly N., Judy S., Jamie S., Patrick W., Gloria W.

Present by Microsoft Teams: Brad K.

Absent with regrets: Kym N., Matt C.

1) Call to Order:

The meeting was called to order at 6:07 p.m. by Laurie L.

2) Guest:

3) Additions to Agenda:

Gloria W – 6.2 Continuing Care Grant

4) Adoption of Agenda:

Judy S. motioned to accept the amended agenda. No opposition. Carried.

5) Approval of Previous Minutes September 26th, 2023:

Jamie S. motioned to accept the minutes as presented. No opposition. Carried.

6) Business arising from the Minutes:

6.1 R & N House – Name change

Gloria W. stated that the Government approved the Foundation to change the name of the R & N House.

Kelly N. made a motion to change the name of the R & N House to Marquis House. No opposition. Carried.

6.2 Continuing Care Grant

Gloria W. stated that this grant was basically for a mini-lodge, four (4) to fourteen (14) rooms. The dwelling would need to be fully staffed.

Patrick W. made a motion to accept this report as information. No opposition. Carried.

7) Approval of Previous Minutes Special Meeting October 4th, 2023

Judy S. motioned to accept the minutes as presented. No opposition. Carried.

8) Business arising from Minutes:

9) Approval of Previous Minutes SCH October 11th, 2023

Kelly N. motioned to accept the minutes as presented. No opposition. Carried

10) Business arising from Minutes:

11) Financial Reports:

Brad K. motioned to accept the financial reports as presented by Gloria W. as information. No opposition. Carried.

12) Correspondence:

13) CAO Report October 2023:

Patrick W. motioned to accept the report as information. No opposition. Carried.

14) Director of Resident Care Report October 2023:

N/A

15) Policies:

15.1 Resident Care Giver

CH 02 SEC 03 SUB 30

Laurie L. motioned to accept the Resident Care Giver Policy as presented. No opposition. Carried.

15.2 Head Cook

CH 02 SEC 03 SUB 50

Judy S. motioned to accept the amended Head Cook Policy as presented. No opposition. Carried.

15.3 Cook

CH 02 SEC 03 SUB 60

Kelly N. motioned to accept the Cook Policy as presented. No opposition. Carried.

16) New Business:

16.1 PDL Budget 2024

Gloria W. presented six (6) 2024 budget drafts.

Jamie S. made a motion to accept draft four (4), without amortization, 4% wage increase, 4% rent increase and an increase in the requisition to \$675,000.00 as presented. No opposition. Carried.

16.2 PHS 4 Budget 2024

Gloria W. presented two (2) 2024 budget drafts.

Kelly N. made a motion to accept draft two (2), 4% rent increase. No opposition. Carried.

17) Closed Meeting:

Moved by Laurie L. for the Board to go into a closed meeting at 7:05 p.m. to discuss a Resident issue pursuant to the FOIP Section 17(1). No opposition. Carried.

Moved by Judy S. for the Board to come out of a closed meeting at 7:18 p.m.

18) Motions Coming from a Closed Meeting:

Kelly N. motioned to accept the Resident discussion as information. No opposition. Carried.

19) Next Meeting:

The next meeting is scheduled for Tuesday November 28th, 2023, 6 p.m., Peter Dawson Lodge and Microsoft Teams.

20) Adjournment:

The meeting was adjourned at 7:19 p.m. by Laurie L. No opposition. Carried.

CAO – Marquis Foundation

Chair – Marquis Foundation

APPROVED