

MINUTES
MARQUIS FOUNDATION BOARD MEETING
PETER DAWSON LODGE, VULCAN AB
September 26th, 2023

Present: Laurie L., Kelly N., Kym N., Jamie S., Patrick W., Gloria W.

Present by Microsoft Teams: Brad K.

Absent with regrets: Judy S., Matt C.

1) Call to Order:

The meeting was called to order at 6:02 p.m. by Laurie L.

2) Guest:

3) Additions to Agenda:

Kelly N. – 12.3 R & N House

4) Adoption of Agenda:

Kelly N. motioned to accept the amended agenda. No opposition. Carried.

5) Approval of Previous Minutes August 29th, 2023:

Brad K. motioned to accept the minutes as presented. No opposition. Carried.

6) Business arising from the Minutes:

7) Financial Reports:

Gloria W. stated that the PDL Notice Amount Report for August 2023 reflects the motion that was made during the August 29th, 2023, meeting.

Gloria W. stated that the SCH Deficit Budget set up by the Government is \$3,552.00. In August the Government increased the amount of money generated into the R & N House to \$831.00 from \$571.00 and increased the amount of money removed from the other sites to \$107.00/site from \$55.00/site.

Jamie S. motioned to accept the financial reports as presented by Gloria W. as information. No opposition. Carried.

8) Correspondence:

9) CAO Report September 2023:

A discussion was held regarding the sidewalk repair in Carmangay. Gloria W. will be taking a trip to Carmangay to investigate the extent of the damage.

Brad K. motioned to accept the reports as information. No opposition. Carried.

10) Director of Resident Care Report September 2023:

Patrick W. motioned to accept the reports as information. No opposition. Carried.

11) Policies:

- 11.1 Chief Administrative Officer CH 02 SEC 03 SUB 20
Kym N. moved to accept the Chief Administrative Officer as presented. No opposition. Carried.
- 11.2 Gifts from Residents CH 02 SEC 03 SUB 24
Kelly N. moved to accept the Gifts from Residents Policy as presented. No opposition. Carried.
- 11.3 Director of Resident Care CH 02 SEC 03 SUB 25
Jamie S. moved to accept the Director of Resident Care Policy as presented. No opposition. Carried.
- 11.4 Financial Assistant CH 02 SEC 03 SUB 26
Kym N. moved to accept the Financial Assistant Policy as presented. No opposition. Carried.

12) New Business:

- 12.1 Self Contained Annual General Meeting
The meeting will be held on Wednesday October 11th, 2023, at 2:30 p.m. – 3:30 p.m. at the Peter Dawson Lodge. Gloria W. will send out an invitation letter to the Tenants.
- 12.2 Capital Project Update
Laurie L. stated that the AHPP Grant should be sent in by October 4th, 2023. The amount being requested is \$10,000,000.00. If approved, the notification will be granted in January 2024. The Building Committee is proposing a two-year fundraising goal of \$1,000,000.00. Kelly N. stated that there is a grant available for small dwellings, stand-alone homes for 4-14 individuals. This grant needs to be submitted by November 30th, 2023. Gloria W. will investigate the potential for applying for the grant.
- 12.3 R & N House
Kelly N. inquired about the name of the R & N House as to whether the name could be changed. Gloria W. will ask our Housing Advisor.

13) Closed Meeting:

14) Motions Coming from a Closed Meeting:

15) Next Meeting:

The next meeting is scheduled for Tuesday October 24th, 2023, 6 p.m., Peter Dawson Lodge and Microsoft Teams. The date was changed to due Halloween.

16) Adjournment:

The meeting was adjourned at 7:00 p.m. by Brad K. No opposition. Carried.

CAO – Marquis Foundation

Chair – Marquis Foundation