

MINUTES
MARQUIS FOUNDATION BOARD MEETING
PETER DAWSON LODGE, VULCAN AB
August 29th, 2023

Present: Laurie L., Kelly N., Kym N., Judy S., Jamie S., Gloria W.

Present by Microsoft Teams: Brad K.

Absent with regrets: Patrick W., Matt C.

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Laurie L.

2) Guest:

3) Additions to Agenda:

Kelly N. – 13.2 ATB Bank Loan

4) Adoption of Agenda:

Brad K. motioned to accept the amended agenda. No opposition. Carried.

5) Approval of Previous Minutes June 27th, 2023:

Judy S. motioned to accept the minutes as presented. No opposition. Carried.

6) Business arising from the Minutes:

6.1 – Evercare Furnishings – Brad K. made a motion to take the funds needed to purchase new dining room chairs out of capital reserves. No opposition. Carried.

7) Financial Reports:

Brad K. motioned to accept the financial reports as presented by Gloria W. as information. No opposition. Carried.

8) Correspondence:

8.1 8760 Energy Update

8.2 Alberta Seniors, Community and Social Services.

Kelly N. motioned to accept the correspondence as presented as information. No opposition. Carried.

9) CAO Report July/August 2023:

Jamie S. motioned to accept the reports as information. No opposition. Carried.

10) Director of Resident Care Report June 2023:

Judy S. motioned to accept the reports as information. No opposition. Carried.

11) Policies:

- 11.1 Guidelines CH 02 SEC 02 SUB 10
Jamie S. moved to accept the Guidelines Policy as presented. No opposition. Carried.
- 11.2 Grievance Procedure CH 02 SEC 02 SUB 23
Judy S. moved to accept the Grievance Procedure Policy as presented. No opposition. Carried.
- 11.3 Resident Laundry CH 02 SEC 02 SUB 50
Brad K. moved to accept the Resident Laundry Policy as presented. No opposition. Carried.
- 11.4 Eligibility Requirements CH 02 SEC 02 SUB 60
Kelly N. moved to accept the Eligibility Requirements Policy as presented. No opposition. Carried.

12) New Business:

- 12.1 Auditors
Kelly N. made a motion to offer MNP the contract of Auditor for the audit years of 2023, 2024, and 2025. No opposition. Carried.

13) Closed Meeting:

Moved by Judy S. for the Board to go into a closed meeting at 6:48 p.m. to discuss capital expenditures and the ATB Bank Loan. No opposition. Carried. Moved by Jamie S. for the Board to come out of the closed meeting at 7:37 p.m. No opposition. Carried.

14) Motions Coming from a Closed Meeting:

- Jamie S. made a motion to transfer \$400,000.00 from reserves to the Capital Project Reserve fund for additional money to continue the project without pause. No opposition. Carried.
- Brad K. made a motion for a letter of intent to be presented to Derek W. committing to the fifteen (15) percent required for the AHPP grant. No opposition. Carried.

15) Next Meeting:

The next meeting is scheduled for Tuesday September 26th, 2023, 6 p.m., Peter Dawson Lodge and Microsoft Teams.

16) Adjournment:

The meeting was adjourned at 7:43 p.m. by Brad K. No opposition. Carried.

CAO – Marquis Foundation

Chair – Marquis Foundation