

MINUTES
MARQUIS FOUNDATION BOARD MEETING
PETER DAWSON LODGE, VULCAN AB
March 26th, 2024

Present: Laurie L., Kelly N., Judy S., Jamie S., Gloria W.

Present by Microsoft Teams: Kym N., Brad K.

Absent with regrets: Matt C., Patrick W.

1) Call to Order:

The meeting was called to order at 6:04 p.m. by Laurie L.

2) Guest:

3) Additions to Agenda:

4) Adoption of Agenda:

Judy S. motioned to accept the agenda as presented. No opposition. Carried.

5) Approval of Previous Minutes January 30th, 2024:

Kym N. motioned to accept the minutes as presented. No opposition. Carried.

6) Business arising from the Minutes:

7) Financial Reports:

Jamie S. questioned the variance of income between two villages. Gloria W. will investigate. Gloria W. stated that \$75,000.00 was withdrawn from the cash NDA account and transferred into the operational T-Bill account.

Judy S. motioned to accept the financial reports as presented by Gloria W. as information. No opposition. Carried.

8) Correspondence:

8.1 Alberta Seniors, Community and Social Services

Judy S. made a motion to accept the correspondence as information. One in opposition. Carried.

9) CAO Report March 2024:

Brad K. motioned to accept the report as information. No opposition. Carried.

10) Director of Resident Care Report March 2024:

Jamie S. motioned to accept the report as information. No opposition. Carried.

11) Policies:

11.1 Snow Removal

CH 02 SEC 03 SUB 95

Judy S. motioned to accept the Snow Removal Policy as presented. No opposition. Carried.

11.2 Code of Conduct and Ethics

CH 02 SEC 03 SUB 100

Kym N. motioned to accept the Code of Conduct and Ethics Policy as presented. No opposition. Carried.

11.3 Employees

CH 02 SEC 03 SUB 110

Jamie S. motion to accept the Employees Policy as presented. No opposition. Carried.

12) New Business:

12.1 Survey Results 2024

Kelly N. motioned to accept the survey results as presented. No opposition. Carried

12.2 Building Project Update

Laurie L. stated that the disclosure of the recipients of the AHPP is still delayed, therefore everything is on hold until the Foundation receives confirmation.

Jamie S. made a motion to accept the update as information. No opposition. Carried.

12.3 Business Plan 2025

Gloria W. stated that the documents required for the Business Plan have been received and need to be completed by June 30, 2024. Laurie L. suggested that if anyone would like to help with the Business Plan to let her know. A date will be determined to complete the documents.

13) Closed Meeting:

14) Motions Coming from a Closed Meeting:

15) Next Meeting:

The next meeting is scheduled for Tuesday April 30th, 2024, 6 p.m., Peter Dawson Lodge and Microsoft Teams.

16) Adjournment:

The meeting was adjourned at 6:39 p.m. by Laurie L. No opposition. Carried.

CAO – Marquis Foundation

Chair – Marquis Foundation