

MINUTES
MARQUIS FOUNDATION BOARD MEETING
PETER DAWSON LODGE, VULCAN AB
February 27th, 2024

Present: Laurie L., Kelly N., Judy S., Patrick W., Gloria W.

Present by Microsoft Teams: Kym N., Brad K.

Absent with regrets: Matt C., Jamie S.

1) Call to Order:

The meeting was called to order at 6:00 p.m. by Laurie L.
Laurie L. introduced Michael Z. from MNP.

2) Guest:

MNP Auditor - Michael Zubach

3) Additions to Agenda:

4) Adoption of Agenda:

Judy S. motioned to accept the agenda as presented. No opposition. Carried.

5) Approval of Previous Minutes January 30th, 2024:

Patrick W. motioned to accept the minutes as presented. No opposition. Carried.

6) Business arising from the Minutes:

Gloria W. has been in contact with Reive Plumbing regarding an inspection of the boilers. They hope to come in March. They are back logged from the cold snap.

7) Financial Reports:

Michael Z. presented the 2023 Financial Audit – 6:01 p.m. – 6:42 p.m.

Kelly N. motioned to accept the 2023 Financial Audit as presented by Michael Z. No opposition. Carried.
Gloria W. stated that \$200,000.00 was transferred from the NDA to the T-Bill capital account on October 16th, 2023, as per August 29th, 2023, minutes. This transfer was discussed during the October 2023 meeting but was not included in the minutes.

Gloria W. stated that money was transferred from the T-Bill capital account to the checking account to cover Capital Project expenditures.

Judy S. motioned to accept the financial reports as presented by Gloria W. as information. No opposition. Carried.

8) Correspondence:

8.1 Vulcan County Emergency Services

Kym N. made a motion to accept the correspondence as information. No opposition. Carried.

9) CAO Report February 2024:

Brad K. motioned to accept the report as information. No opposition. Carried.

10) Director of Resident Care Report February 2024:

Kelly N. motioned to accept the report as information. No opposition. Carried.

11) Policies:

11.1 Eligibility Criteria

CH 02 SEC 02 SUB 10

Brad K. motioned to accept the Eligibility Criteria Policy as presented. No opposition. Carried.

11.2 Maintenance

CH 02 SEC 03 SUB 90

Patrick W. motioned to accept the Maintenance Policy as presented. No opposition. Carried.

12) New Business:

12.1 Safe Spaces

Gloria W. stated that the Elder Abuse Council contacted the Foundation to become a partner in housing Seniors, who need a safe environment to live in. This potentially could be a three-month stay, possibly making it permanent. The funding for the Resident would be from the Elder Abuse Council.

Brad K. motioned to accept the presentation as information. No opposition. Carried.

12.2 Building Project Update

Laurie L. stated that the disclosure of the recipients of the AHPP Grant has been delayed. This will delay the project by six to eight months.

Kym N. made a motion to accept the update as information. No opposition. Carried.

13) Closed Meeting:

15.1 Moved by Kelly N. for the Board to go into a closed meeting at 6:58 p.m. to discuss a Personnel issue pursuant to the FOIP Section 24(1)(d) and a Tenant issue pursuant to the FOIP Section 17(1). No opposition. Carried.

Moved by Judy S. for the Board to come out of a closed meeting at 6:59 p.m. No opposition. Carried.

14) Motions Coming from a Closed Meeting:

15) Next Meeting:

The next meeting is scheduled for Tuesday March 26th, 2024, 6 p.m., Peter Dawson Lodge and Microsoft Teams.

16) Adjournment:

The meeting was adjourned at 7:00 p.m. by Laurie L. No opposition. Carried.

CAO – Marquis Foundation

Chair – Marquis Foundation