

MINUTES
MARQUIS FOUNDATION BOARD MEETING
PETER DAWSON LODGE, VULCAN AB
December 2nd, 2025

Present: Kelly Nelson (Chair) Gloria Wiebe (CAO), Judy Sanderson (Secretary), Laurie Lyckman, Doug Fraser, Kevyn Stevenson and Dick Ellis

Present by Microsoft Teams: Brad Koch, Doug Headrick

Absent with regrets:

- 1) **Call to Order:** Kelly Nelson called the meeting to order at 5:59 p.m.
- 2) **Additions to Agenda:** Kelly moved Guest to #8. Kevyn moved the Agenda as amended. None opposed. Carried.
- 3) **Adoption of Agenda:** Dick Ellis moved the Agenda as Amended – None opposed. Carried.
- 4) **Approval of Organizational Minutes:** Laurie moved the minutes as presented. None opposed. Carried.
- 5) **Business arising from Organizational Minutes:** N/A
- 6) **Approval of Previous Minutes:** Dick approved the Minutes as presented. – None opposed. Carried.
- 7) **Business arising from Minutes:** None.
- 8) **Guest:** Laureen Jensen, Consultant via Teams – Introductions. Laureen went over numbers line by line as we have 3 new Board Members. With the Marquis Foundation commitment of \$1.25M we require \$2.05M to be fundraised. The CMHC numbers are guesstimated at this time. Chando's are doing a calculation of the 8% construction increase, this could go up or down.
- 9) **Financial Reports:** Brad Koch moved the financial reports as presented – None opposed. Carried.
- 10) **Correspondence:**
 - 10.1 – Fall 2025 Market Report – Complete Purchasing. Laurie moved for information. None opposed. Carried.
- 11) **CAO Report November 2025:** Doug H moved CAO report for information. None opposed. Carried.
- 12) **DRC Report November 2025:** Doug F moved DRC report for information. None opposed. Carried.

13) Policies –

13.1 – Admission Wait List – small changes to existing policy. Dick moved Admission Wait List Policy CH 02 SEC 02 SUB 05 as presented. None opposed. Carried.

13.2 – Petitions – New policy for Petitions CH 02 SEC 01 SUB 80 moved by Laurie as presented. None opposed. Carried.

14) Old Business:

14.1 – Lodge Update – Require a SCH building committee for modular SCH housing in Milo, Arrowwood and Vulcan. Kelly, Laurie and Judy are too busy to work on the SCH at this time, which consists of 5 modular units with 2-2 bedrooms and 3-1 bedroom. Judy made a motion that Dick, Doug H and Kevyn form a sub-committee of the building committee for the SCH AHPP application. None opposed. Carried.

Letters will go out to the CAO's within the municipality as a reminder of their municipal commitment given in 2023. Kelly will go out to all the villages to answer any questions they may have. Laurie moved for information. None opposed. Carried.

14.2 – Resident/Staff/Board Christmas Party – December 11th @5:00 p.m.

13) New Business:

15.1 – Building Committee – Dick made a motion that Kelly, Laurie and Judy remain on the Building Committee. None opposed. Carried.

15.2 – Transfer to Reserves as per 2025 Budget - \$40,000 to Operating, \$40,000 to Emergency, \$35,000 to Capital for a total of \$115,000. Brad made a motion for Gloria to make the Transfer to the reserves as noted. None opposed. Carried.

14) Closed Meeting: N/A

15) Motions Coming from a Closed Meeting: N/A

16) Next Meeting: January 27, 2026 at 6:00 p.m., Peter Dawson Lodge and Microsoft Teams.

17) Adjournment: Kelly Nelson adjourned the meeting at 7:07 p.m.

CAO – Marquis Foundation

Chair – Marquis Foundation