

MINUTES
MARQUIS FOUNDATION BOARD MEETING
PETER DAWSON LODGE, VULCAN AB
April 28th, 2026

Present: Kelly Nelson (Chair) Gloria Wiebe (CAO), Judy Sanderson (Secretary), Laurie Lyckman (Vice Chair), Doug Fraser.

Present by Microsoft Teams: Brad Koch and Dick Ellis logged in at 6:02

Absent with regrets: Doug Headrick, Kevyn Stevensen

Guests:

- 1) **Call to Order:** Kelly Nelson called the meeting to order at 6:00 p.m.
- 2) **Guest** – N/A
- 3) **Additions to Agenda: 13.4** – ASCHA Update
- 4) **Adoption of Agenda:** Laurie moved the Agenda as Amended – All in favor. None opposed. Carried.
- 5) **Approval of Previous Minutes:** Doug moved the minutes be approved as presented. All in favor. None opposed. Carried.
- 6) **Business arising from the Minutes:** N/A
- 7) **Financial Reports:** Brad moved the financial reports as presented – All in favor. None opposed. Carried.
- 8) **Correspondence:**
 - 8.1 – Alberta Assisted Living and Social Services - \$9,000 for DORF and \$17,000 (not yet received) for Lodge Reserve Funds.
- 9) **CAO Report April 2026:** Brad moved the CAO Report as information. All in favor. None opposed. Carried.
- 10) **DRC Report April 2026:**

Laurie moved the DRC Report for information. All in favor. None opposed. Carried.
- 11) **Policies** – None

12) Old Business:

12.1 – Lodge Update – All support letters into the Government today – thank you to all the municipalities for getting these done. All information that was required has been received now by the GOA. The CAO’s will be receiving all the design meeting minutes when they are approved. Design meeting and Risk meeting is scheduled for April 29th. We have the architectural drawings if anyone wants to see them. Gloria, Kelly, Laurie and Judy all have copies.

13) New Business:

13.1 Business Plan for 2027 – due the 30th of June so it needs to be done in May to be approved by the Board at the June meeting. Laurie and Kelly (and if needed Judy) will complete.

13.2 FOIP Changes – Major policy changes in FOIP need to be completed by June 1st. Dick made a motion to have Laurie check with SouthGrow to see if they write policies for the Protection of Privacy Act and failing that we will go to the Lawyer, McLennan Ross LLP, to get our policies in place by June 1st. All in favor. None opposed. Carried.

13.3 Board Chair Update – Gabby, with the Peace Officer’s, will be at our next meeting concerning ESS Community Vulnerable Person Registration to give us a presentation.

13.4 ASCHA – Kelly, Laurie, Gloria and Judy gave an update on the ASCHA convention.

14) Closed Meeting: None

15) Motions Coming from a Closed Meeting: None

16) Next Meeting: May 26, 2026 at 6:00 p.m., Peter Dawson Lodge and Microsoft Teams.

17) Adjournment: Kelly Nelson adjourned the meeting at 6:42 p.m.

CAO – Marquis Foundation

Chair – Marquis Foundation